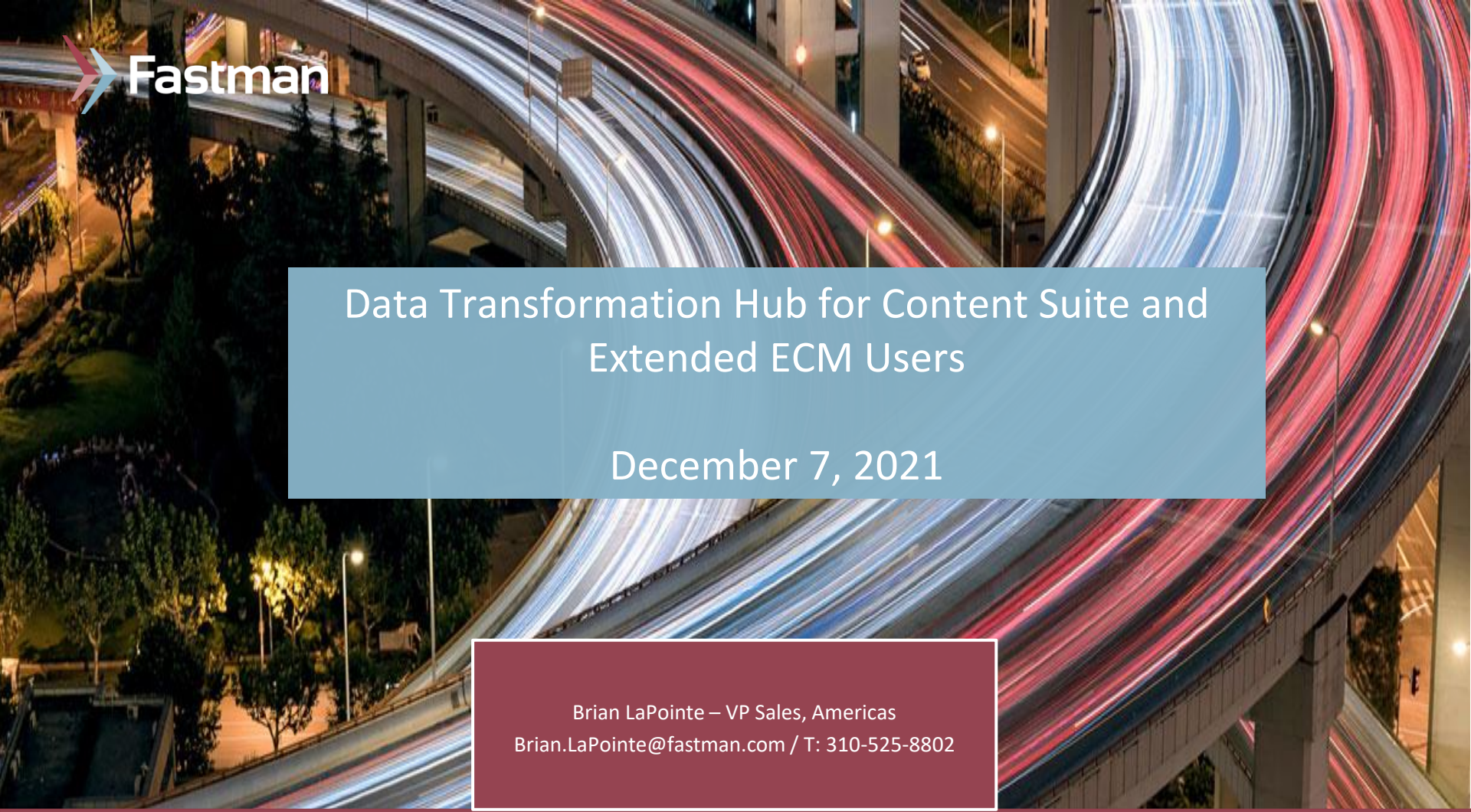

Data Transformation Hub for Content Suite and Extended ECM Users

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The Data Challenge

OpenText Content Server is designed to process and manage large volumes of content

But provides limited tools for updating and importing the content effectively

What Happens When You Want To …

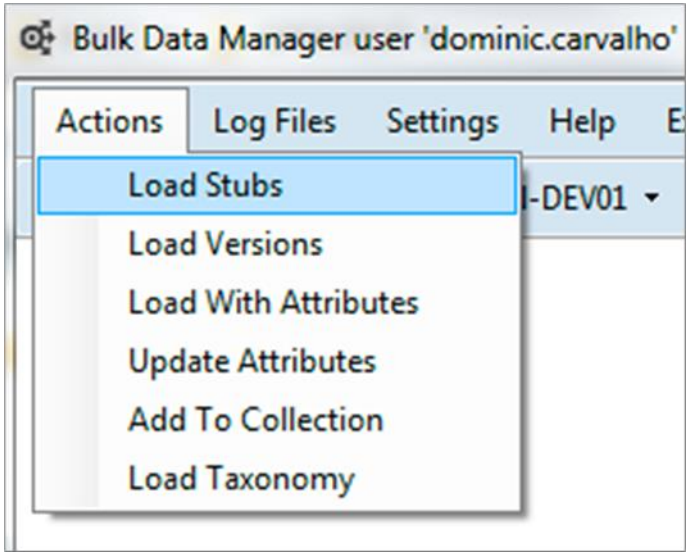
- Update related documents in sets or in bulk
- Bulk update records management
- Add versions of many files at once
- Schedule automated processes after hours
- Apply smart data validation before processing, not during
- Import or migrate documents and content
  - retaining creation date, modification date and assign owner

Fastman

Fastman Bulk Data Manager

Fastman Bulk Data Manager is the most flexible data migration and transformation solution for OpenText Content Server.

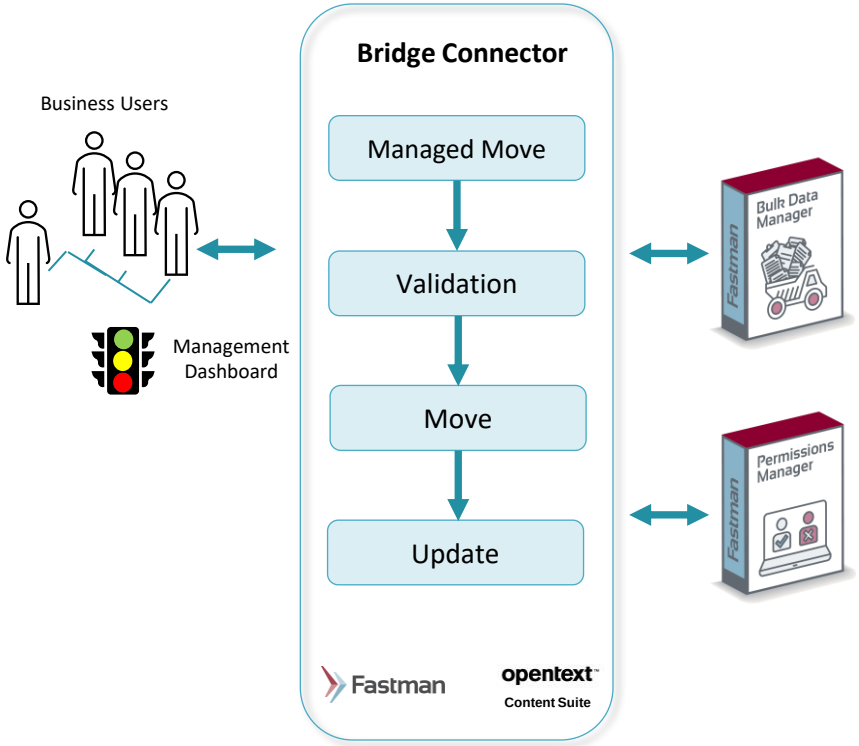
It simplifies volume updates of documents and metadata within Content Server, optimizing your business processes and reducing administrative overheads.



Combined with Fastman Bridge Connector

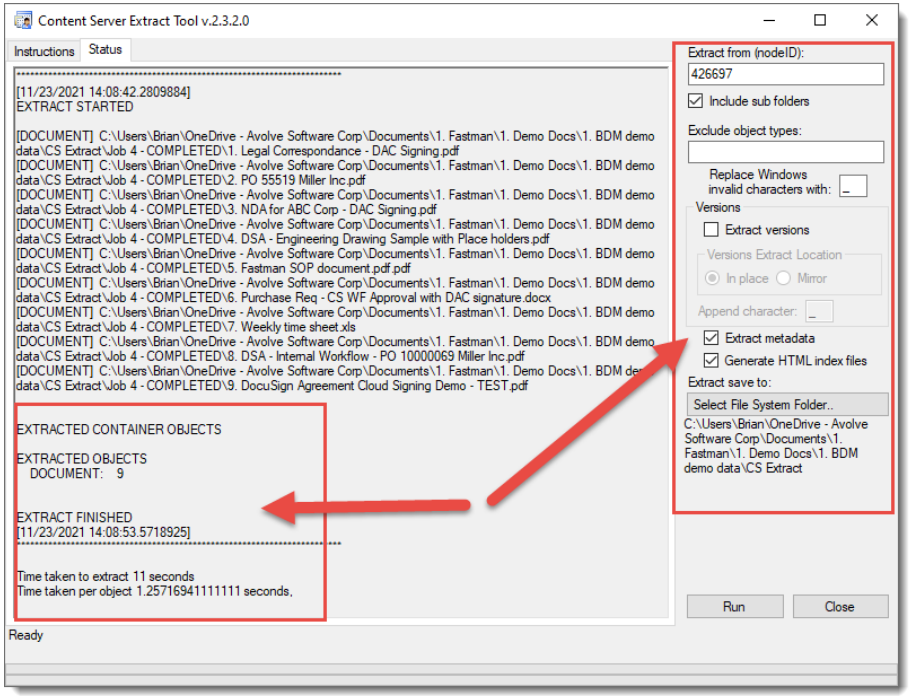
Managed Moves and Updates in your OpenText Content Suite and Extended ECM Environment

- Manage moves of content from one or more places within Content Suite or Extended ECM to a new location
- Add / update categories and attributes, file name changes, permission changes, and clean-up empty folders.
- Track progress and quickly access assignments from the Dashboard
- Integrates with the Fastman Bulk Data Manager and Permissions Manager solutions.



Extraction Tool

- Readily extract data from CSP in a few clicks at no effort
- Free your team from repetitive and error-prone manual tasks
- Enable faster data sharing with other systems
- Simple installation requires no server-side components, run securely from a PC



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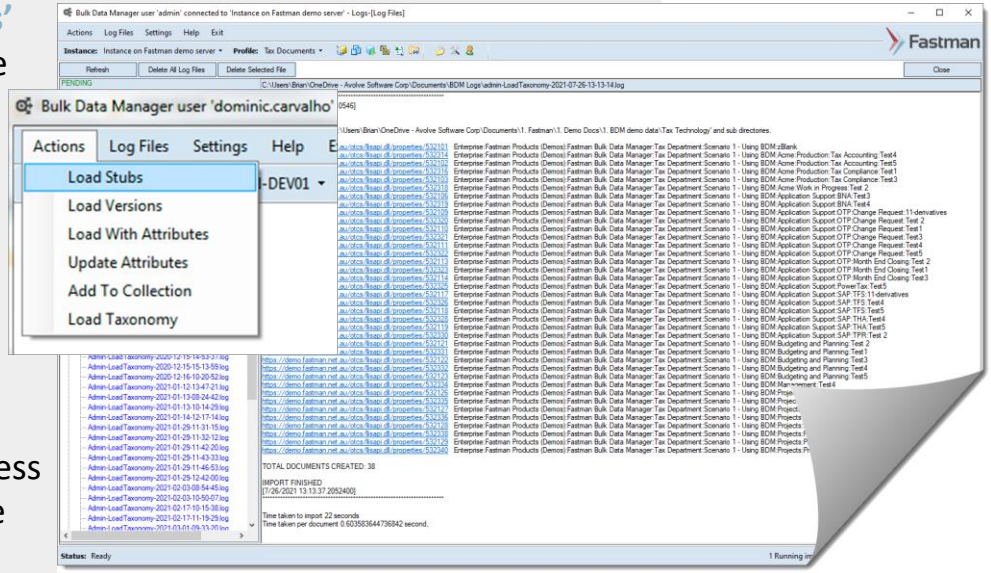
Fastman Spotlights

SnoPUD Use-Case: Load Taxonomy

SnoPUD is **retiring multiple large 'division folders'** sets located on shared drives and migrating to the Content Suite Platform.

Using BDM, SnoPUD **loads folder structures** with documents to CSP whilst enriching the meta-data (categories/attributes).

By using BDM, the transition to the **OT Cloud** was eased whereas you can use BDM in both environments. No scripting is required and business users can perform the migration. The architecture allows for the client to **push content** located on shared drives to a **CSP cloud deployment**.



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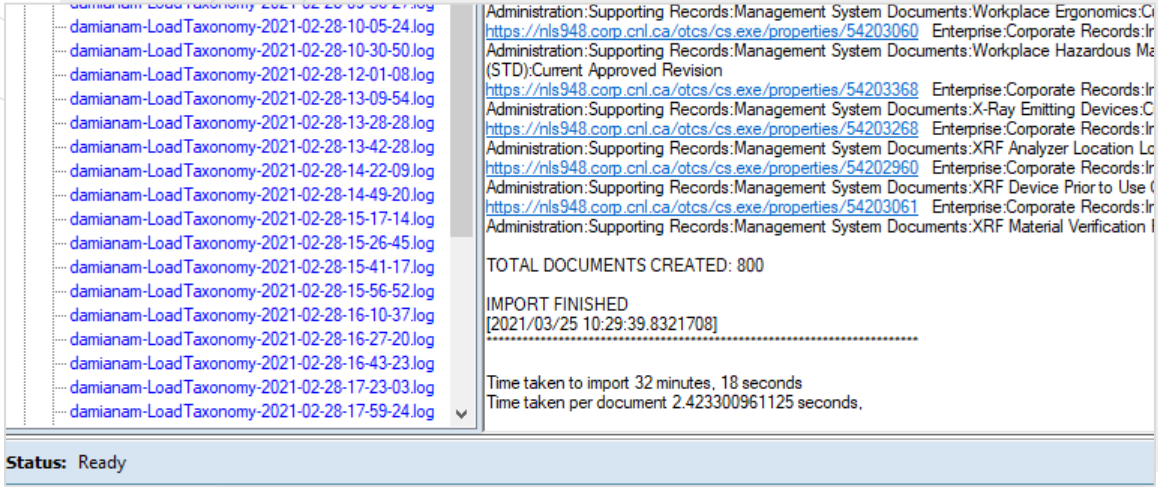
SNOHOMISH COUNTY PUD PUBLIC UTILITY DISTRICT NO. 1

Fastman Spotlights

CNL Use-Case: Create Procedure Centre Workspace

CNL needed all procedural documents located in one workspace.

Using BDM (Load Taxonomy) the Procedure Centre structure containing over 800 folders has been created in approximately 30 minutes



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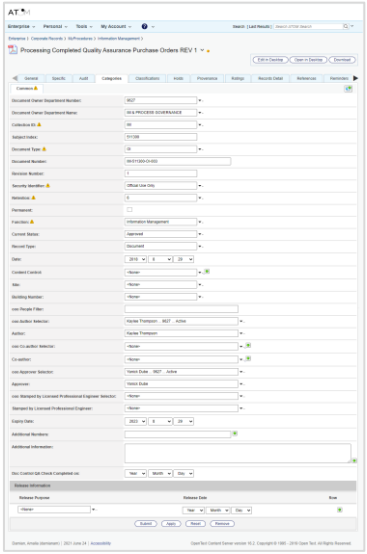
Fastman Spotlights

3 cats simplified to
1 cat w/ attributes



CNL Use-Case: Revamp Categories

- Procedures from the TRAK archives were transferred over to the new procedure centre using a different and simplified category set with less attributes
- CNL used BDM to extract the old category set and transfer over the data to the new category set

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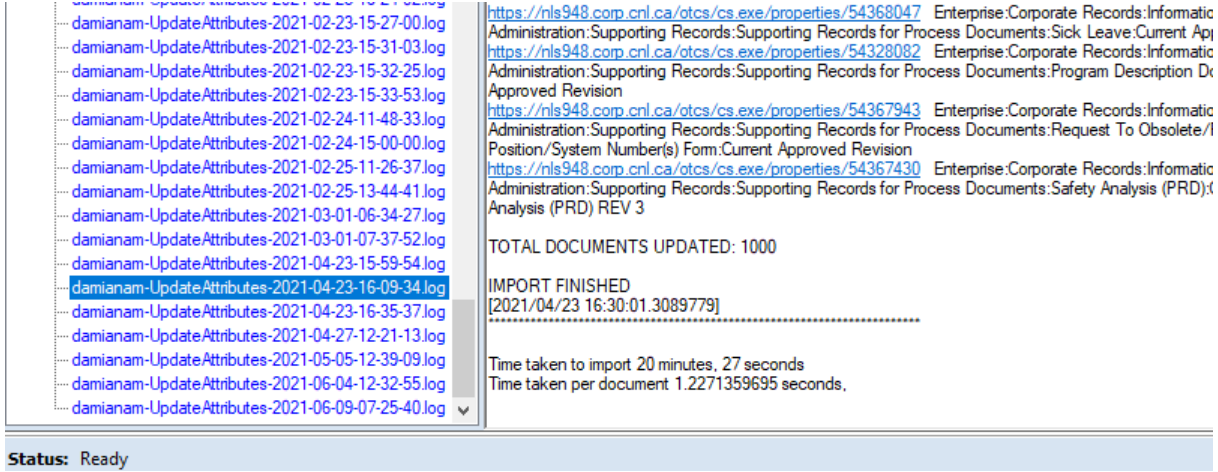
CNL Use-Case: Change Attributes

- "*Who doesn't need this?*" – Amalia Damian. We are in a continuous change
- BDM allows to quickly change values in the metadata using the update attributes tool **(1000 documents in 20 minutes)**



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A few Data Transformation Hub Scenarios

1. Perform a **full migration** of a **file share** into Content Suite keeping folder structure and assigning categories and attributes
2. Update existing categories on documents with **different attributes**
3. Perform a **delta migration** and **load document versions**
4. Bulk update **Records Management** in Content Suite
5. **Manage Move** the content to a different location within Content Suite
6. **Extract documents** to share with a group using a different system

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