



Bulk Data Manager for GCdocs Users

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Government
of Canada

The Data Challenge

OpenText Content Server is designed to process and manage large volumes of content

But provides limited tools for updating and importing the content effectively

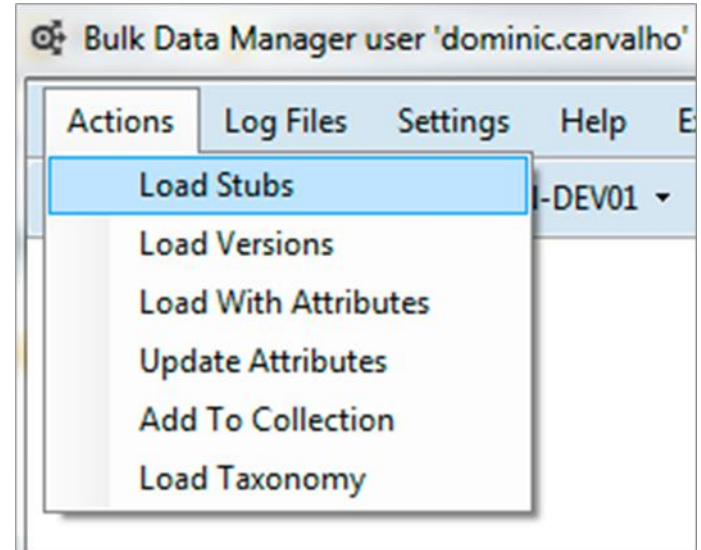
What Happens When You Want To ...

- Update related documents in sets or in bulk
- Bulk update records management
- Add versions of many files at once
- Schedule automated processes after hours
- Apply smart data validation before processing, not during
- Import or migrate documents and content
 - retaining creation date, modification date and assign owner

Fastman Bulk Data Manager

Fastman Bulk Data Manager is the most flexible data migration and transformation solution for OpenText Content Server.

It simplifies volume updates of documents and metadata within Content Server, optimizing your business processes and reducing administrative overheads.



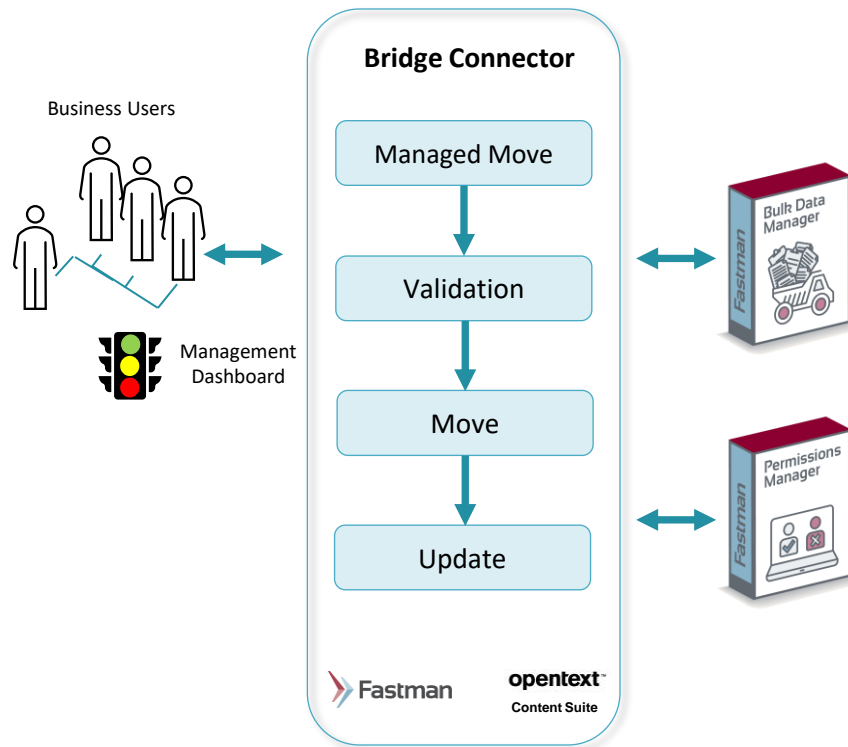
Useful tools for...



Combined with Fastman Bridge Connector

Managed Moves and Updates in your OpenText Content Suite and Extended ECM Environment

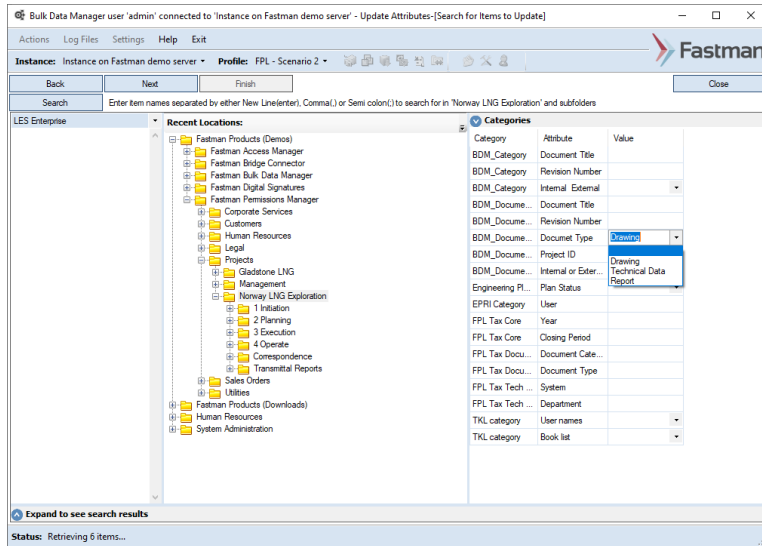
- Manage moves of content from one or more places within Content Suite or Extended ECM to a new location
- Add / update categories and attributes, file name changes, permission changes, and clean-up empty folders.
- Track progress and quickly access assignments from the Dashboard
- Integrates with the Fastman Bulk Data Manager and Permissions Manager solutions.



A few BDM Scenarios – Document Lifecycle

1. Perform a **full migration** of a **file share** into Content Suite keeping folder structure and assigning categories and attributes
2. Update existing categories on documents with **different attributes**
3. Perform a **delta migration** and **load document versions**
4. Bulk update **Records Management** in GCdocs
5. **Manage Move** the content to a different location within Content Suite
6. **Extract documents** to share with a group using a different system

Fastman Bulk Data Manager Summary



- Rich set of Content Server administrative tools
- Allows authorized users to quickly create, load, update, and manage large sets of data
- Secures data through Content Server enforced controls
- Centralised management of business data policies and process access
- Flexible framework that can quickly adapt to additional, unique requirements

New Offering

Permissions Manager Training



• 1 Day Course

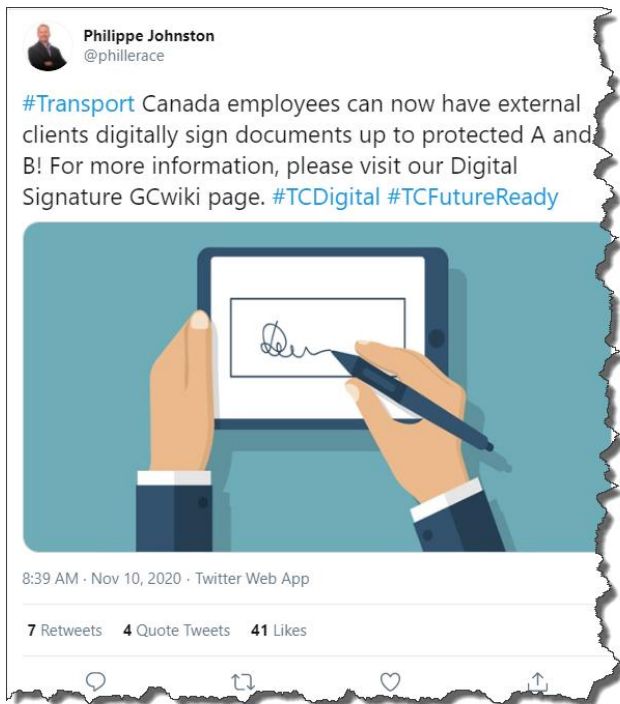
- Fastman Permissions Manager provides the ability to view folder structure permissions in a holistic and user-friendly fashion and subsequently perform bulk permission actions which extends the core Permissions functionality of Content Server.
- Delivered remotely via 2 sessions for up to 8 students
- Cost = CAN\$2,000

• Learning Topics

- Permissions Overview / Dashboard
- Copying and Replacing Permissions
- Permissions Filtering
- Effective Permissions
- Permissions Difference Highlight
- Permissions Manager and OpenText Records Management
- Replace User/Groups
- Permissions Search
- Virtual Permissions
- Compare Users and managing group membership
- Permissions Manager Rollback
- Permissions Manager Reporting
- Permissions Manager Best Practices in OpenText Content Server



DocuSign Update



- **Transport Canada's external clients are now signing protected A & B documents.**
- **Updated Fastman Connector for GCdocs**
 - **New:** Send using a predefined DocuSign Templates from within GCdocs
 - **New:** Smart UI Workflow Signing Activity. Initiate a signing workflow in Smart UI, route, and sign.
 - **New:** Signature Status Widget
 - Fastman Connector supports both DocuSign eSign Cloud and the on-premise DocuSign Signature Appliance (DSA) solutions.
- **Fastman is an authorized DocuSign reseller. We can quote, sell, and deliver all required components.** **DocuSign | Silver Partner**

Fastman Management Suite

Trust your data. Drive your data.

Fastman solutions ensure the security and integrity of your enterprise information by increasing the trust your business has in its Content Suite and Extended ECM platforms. We unlock new opportunities, driving more value from your data, and radically changing the way these systems are perceived and used within your business.



Permissions Manager

Ensure that only trusted individuals can access or modify the information stored within your Content Suite or Extended ECM platforms including SAP Extended ECM by OpenText.



Access Manager

Ensure that licence compliance is retained within OpenText Content Suite and Extended ECM platforms.



Bulk Data Manager

Simplify the migration and transformation of your content between Content Suite instances, into the cloud, or into SAP Extended ECM.



Digital Signatures

Digitally sign your documents within OpenText Content Suite using the DocuSign Agreement Cloud and DocuSign Signature Appliance.

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